



Robert Piggott CE Federation  
Wargrave, Berks  
Tel: 0118 940 2414

Email: [finance@robertpiggott.wokingham.sch.uk](mailto:finance@robertpiggott.wokingham.sch.uk)

### PERSON SPECIFICATION - TEACHING ASSISTANT

We welcome applicants from under-represented groups including ethnicity, gender, transgender, age, disability, sexual orientation or religion

KEY CRITERIA	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS &amp; TRAINING</b>	<ul style="list-style-type: none"> <li>To have GCSE or equiv Grade 9-4 (A*-C) including English &amp; Maths</li> <li>Experience of working with children</li> </ul>	<ul style="list-style-type: none"> <li>To have experience of working within the classroom setting with children under 11</li> <li>To hold or be working towards relevant qualifications, including First Aid eg NNEB, NVQ, Childcare 2/3</li> <li>To have attended relevant training</li> </ul>
<b>COMPETENCE SUMMARY</b>	<ul style="list-style-type: none"> <li>The ability to work creatively and sensitively with children</li> <li>The ability to form effective working relationships with parents and other professionals</li> <li>The ability to assist in planning and monitoring a teaching programme</li> <li>The ability to communicate well, both verbally and in writing</li> <li>The ability to work collaboratively with other staff in the class and whole school setting</li> <li>An appreciation of equal opportunities and a commitment to its implementation</li> </ul>	<ul style="list-style-type: none"> <li>To be able to use ICT to support learning</li> </ul>
<b>WORK-RELATED PERSONAL REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>Promotes consistent, positive behaviour</li> <li>Well organised</li> <li>Practical, energetic and resourceful</li> <li>Friendly and approachable, good listener</li> <li>Patient, caring and sensitive approach to pupils needs</li> <li>The ability to take responsibility &amp; act on own initiative</li> <li>Demonstrates positive attitude towards training</li> <li>Respects confidentiality</li> </ul>	<ul style="list-style-type: none"> <li>Willing to support the wider school community and PTA events</li> </ul>
<b>OTHER WORK REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>A sense of humour</li> <li>Smart appearance</li> <li>Work flexibly to accommodate educational trips</li> <li>The ability to command respect</li> <li>Regular attendance &amp; punctuality in previous employment</li> <li>A good health record</li> </ul>	