

**ADMISSION TO YEAR 3 AT JUNIOR SCHOOL:
SEPTEMBER 2025**



**WOKINGHAM
BOROUGH COUNCIL**

Please read the 'Parent's Guide to Transferring to Junior School in the Wokingham Borough' carefully before completing this form using **capital letters**, taking particular care to understand the oversubscription criteria your application will be considered under, as you may be required to provide additional information to support your application. You can also apply online at www.wokingham.gov.uk/admissions.

Only complete this form if you pay your council tax to Wokingham Borough Council. The closing date for applications is **15 January 2025**. Applications received after 15 January 2025 will be considered late and processed after all on-time applications have been considered.

Child's present school:.....

Child's name in full:.....

Child's legal surname if different from above:

Child's date of birth:..... MALE / FEMALE (Please circle)

Child's current permanent home address:

Post Code:

If your child's permanent home address is changing and you want this address to be considered for the allocation of places on 16 April 2025; evidence e.g. exchange of contracts or signed rental agreement will be required by **15 January 2025** (Parent's Guide refers). Evidence received later will not be considered until after 16 April 2025. Own admission authority schools and schools outside the borough may have agreed an alternative date; please check their policy for details.

If you are unsure of where you will be living by the deadline or if your home address is likely to change prior to your child starting school, you should still submit an application and declare such circumstances.

Members of the armed services or Crown Servants – if you are moving to the Wokingham Borough, please provide a copy of the assignment order. If this is not available, please apply through your current home local authority.

Child's proposed new permanent home address (if applicable):

Post Code:	Expected date of move:

Name of parent or carer living at the above home address who is completing this form:

Title:First name: Surname:

Relationship to child: Home telephone no:

Mobile no:

Email address:

Is your child resident at more than one address? **YES / NO**

If yes, what percentage of time does the child spend at the declared home address?%

To help to ensure your application is dealt with appropriately, please complete the following:

Does your child have an Education, Health and Care Plan?
(Parent's Guide refers) **YES / NO**

Is the child 'looked after' or previously 'looked after' by a local authority? **YES / NO**

If yes, please enclose supporting documentation (Parent's Guide refers)

Name of Local Authority:

Are you applying for a school on grounds of exceptional medical or social need?
If yes, please enclose relevant supporting documentation
(see Parents Guide and preferred school admission arrangements) **YES / NO**

If you are applying because your child has a sibling at the school or is already attending and continuing to attend the linked infant school in **September 2025**, please give details below:
(**Criteria D and F** – Parent's Guide refers).

Full name of sibling	Date of birth	Name of school attended

JUNIOR SCHOOL PREFERENCES

In this section you are asked to state your school preferences in the order that you want them and your reasons for each preferred junior school.

This should include applications for own admission authority schools e.g. voluntary aided, foundation or academy schools and schools outside the Wokingham borough. It is your responsibility to complete any additional form for these schools. These schools have their own admission criteria and policies, determined by their governing bodies or Academy Trust Board, so the reasons you give will assist in ensuring your application is considered under the appropriate criterion. These are usually different from the policies for Wokingham Borough community and voluntary controlled schools. Parents who wish their children to be considered for entry to such schools are advised to contact the preferred school for a copy of its admission policy.

Please refer to the Parent's Guide if you wish to apply for a primary school as a in-year application process will apply (from June onwards for places in September 2025).

First Preferred School:	Office Use:
Reasons:	

Second Preferred School:	Office Use:
Reasons:	

Third Preferred School:	Office Use:
Reasons:	

Fourth Preferred School:	Office Use:
Reasons:	

Closing date: 15 January 2025. Application forms received after this date will be regarded as late and this is likely to adversely affect your application.

Only one application will be accepted per pupil. Where duplicates are received the local authority will process the application with the latest application date.

Personal information contained in this form is subject to (EU) General Data Protection Regulations (GDPR). If you would like more information about how the Wokingham Borough council uses your data please see our Privacy Notice(s) which are available: <http://www.wokingham.gov.uk/privacy/>

I understand that this information will be stored securely and may be shared with any appropriate agencies.

The Authority reserves the right to carry out further investigations and require additional evidence to verify information contained in this form.

Declaration:

I declare that the information I have given on this form is correct and that I am the person with parental responsibility for the child named on this form.

I confirm that, to the best of my knowledge, the declared address will continue to be the child's residence beyond the start of school in September 2025 and will advise the school admissions team of any changes.

I have read and understood the admission arrangements and criteria for all of my preferred schools and have completed and submitted any additional forms which may be required.

I understand that any place offered may be withdrawn if I give false or misleading information.

Signature of Parent/CarerDate.....

Please apply online at: www.wokingham.gov.uk/admissions or complete all sections of this application form using capital letters and return to:

School Admissions Team
Wokingham Borough Council
PO Box 156
Shute End
Wokingham
RG40 1WN

Application deadline: 15 January 2025