

**Person Specification for
SEN LEARNING
SUPPORT ASSISTANT**

**Walter Infant School &
Nursery**

Murray Road, Wokingham RG41 2TA
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To be the best I can be!

School: WALTER INFANT SCHOOL	Education & Community Services
Job Title: SPECIAL EDUCATIONAL NEEDS LEARNING SUPPORT ASSISTANT	Grade: 3 SCP up to 17 30 hours per week

Qualifications/Education/Training:

First Aid ~ desirable

Experience

Experience of working with Young Children in an educational setting for Early Years or Key Stage One

Knowledge, Skills and Abilities

Be able to communicate professionally with colleagues, other professionals and most importantly, young children

Good verbal and written communication skills using accurate written and spoken English

The ability to follow specific instructions from the class teachers or Senior Leadership Team

Effective use of ICT including Microsoft Office applications, digital camera, photocopier and Interactive Whiteboard

Willingness to adhere to school policies and codes of practice and awareness of relevant legislation such as equal opportunities, SEN and H&S

A complete understanding of the importance of confidentiality and safeguarding and the ability to follow child safeguarding procedures as directed

The ability to maintain a professional demeanour in challenging situations

Good organisational skills; creative, calm, proactive and forward thinking

Flexible and reliable

You will have the ability to contribute to creating a safe, happy, challenging and rich learning environment involving:

- Working as a member of a team, offering support and guidance appropriately
- demonstrating good quality practice
- a commitment to learning
- the ability to plan effectively to meet the needs of all children
- the ability to create a learning environment which values and enables everyone equally
- the ability to have high expectations and to set challenging objectives in conjunction with the teacher
- a sound knowledge of observation and assessment techniques
- an ability to administer first aid and to support children if they are ill in school

You will also:

- Really enjoy working with children and helping them to learn and make progress
- Have exceptional levels of kindness and patience
- set high expectations of pupils' behaviour and work within a clear framework for positive behaviour, in line with the school policy, promoting self-control and independence
- have the ability to liaise effectively and sensitively
- have the ability to work closely with all staff both in the classroom and within the whole school
- be able to adapt to changing situations and to make good decisions quickly
- enjoy having fun and have a good sense of humour
- be dynamic, confident and comfortable in a big, hectic action filled learning environment