



## **Job Description: Forest School/Outdoor education Lead (TLR )**

**Responsible to:** Headteacher

### **Main duties and responsibilities**

- To be responsible for, plan and oversee the day to day delivery, organisation and smooth running of Forest School (or similar) curriculum.
- To evaluate programmes and to continually strive for improvement in our curriculum offer.
- To promote learning in the outdoor environment and the ethos of Forest Schools and outdoor learning.
- To integrate the outdoor learning to the school curriculum and design a progressive skills based curriculum
- To be responsible at all times for high standards of care and education of all group members in accordance with the Forest Schools Association (or similar) principles and criteria for good practice.
- To ensure effective communication with teachers, support staff, head of school, governors, parents, volunteers, partner organisations and of course, children.
- To ensure the health and safety of all participants, including writing and checking risk assessments for the sites, tools and activities used.
- To regularly check and maintain tools and other equipment.
- To keep records as appropriate of emergency contact details for participants, permission forms and achievement of pupils.
- To engage in continuous professional development.
- To carry out all other such duties as may from time to time be determined by the line manager.
- The work requires moderate levels of physical effort.
- It involves lifting and handling of equipment and other resources and to be involved in practical activities and physical care of learners and the physical outdoor environment.
- The role involves working out of doors and will require working on uneven surfaces and in unpredictable weather conditions.

The above is not an exhaustive list- other roles and responsibilities will be required as directed by the Headteacher.

## **Person Specification: Forest School/Outdoor education Lead (TLR )**

### **Experience**

- Experienced in working with children in education or play work.
- Ability to motivate and inspire children across the range of age, ability and confidence.
- To be clear, confident, fair, with good behaviour management skills appropriate to the age of the child.

### **Knowledge**

- Level 3 Forest Schools Programme Leadership Certificate (not essential)
- Hold a current Paediatric First Aid Certificate, (or be willing to undertake the training)
- Hold a Food Hygiene Certificate (or be willing to undertake the training).
- An understanding of Health & Safety requirements and welfare issues of working with children aged between 3 and 11.
- Knowledge, understanding and practical experience of Forest Schools provision for children aged between 3 and 11.
- Knowledge and practical understanding of child development and pedagogy.
- Knowledge and understanding and practical experience of sustainable woodland management and education within the outdoor environment.
- Knowledge and understanding of schools, their ethos and how they work.

### **Skills**

- Able to work independently and to manage own time efficiently.
- Excellent communication skills.
- Ability to link the outdoor learning to the school curriculum and design a progressive skills based curriculum
- Ability to work individually and as part of a team.
- Ability to manage support staff and volunteers.
- Ability to effectively manage risk and produce thorough risk assessments, putting suitable measures in place to ensure the safety of all staff and children
- Ability to think creatively and adapt activities to allow all pupils to be included and a commitment to equal opportunities for all learners. Personal Attributes
- Love of the outdoors and nature.
- Self-motivated.
- A flexible approach to work commitments.
- Excellent role model for learners, staff and volunteers.
- Ability to sustain moderate levels of physical effort
- Willingness to work out of doors, on uneven surfaces and in unpredictable weather conditions