



## The Coombes CE Primary School



<b>Role:</b> 1:1 SEND Learning Support Assistant	<b>Grade:</b> 3 SCP 5-6
<b>Hours of Work:</b> 31.67 hours per week Mon-Fri 8:30am to 3:20pm	<b>Salary:</b> FTE £23,500-£23,893
<b>Work Pattern:</b> Term time only	<b>Employment Status:</b> Permanent
<b>Job Purpose:</b> To provide learning and general support to pupils including those with additional educational and behavioural needs.	
<b>Main Tasks</b>	
1. Be proactive, responsible and fully engaged in maintaining the welfare of children across the school, including implementing and following the school's safeguarding procedures.	
2. To frequently liaise with all stakeholders involved with the identified child/ren (including the class teacher, parents, SENDCO and external professionals) to implement high quality educational opportunities and targeted programmes of support.	
3. To deliver out-of-class interventions as outlined in pupils EHCP (or as required by class teacher / SENDCo) to a high standard, and to maintain accurate records of these programs.	
4. To provide specific support of the learning for individual pupils and small groups in the classroom under the guidance of the class teacher/SENDCo.	
5. To regularly communicate with the child's class teacher/SENCO, monitoring pupil's progress, academic attainment and any other area of need as identified in their support plan and raising any areas of concern.	
6. To support individual pupils in engaging in classroom discussions and to develop independence in completing their work, keeping a detailed record of work achieved to report to the teacher as required.	
7. To contribute to consultations (such as an Annual Review) with class teachers, parents and other professionals where appropriate.	
8. To deliver First Aid and/or lunchtime/break time playground supervision if required.	
9. Attend staff training, after school meetings, school educational trips and special occasions in the school's annual calendar if appropriate.	
10. Any other duties that reasonably fall within the purview of the post which may be required.	