

Finchampstead Church of England (Aided) Primary School

1:1 Learning Support Assistant – Job Description

Safeguarding

Finchampstead Church of England (Aided) Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Purpose of the Role

To facilitate learning by supporting the needs of an individual pupil in accordance with the school policy and government initiatives in pursuit of high standards of pupils achievement.

Main Tasks/Accountability

1	Work with a named child under the guidance of the teacher and SEND leader.
2	Where appropriate assist with reviews, working closely with the class teacher on individual IEP targets/programmes for the named child. Undertake any strategies agreed for individuals and small groups to help them reach their targets.
3	Assist in liaison with other professionals, respecting confidentiality, and contribute to the observation, record keeping, planning of work and assessment of pupil
4	Undertake general classroom duties including photocopying, preparing resources, filing and helping with playground duties.
5	Escort pupils on school educational trips and administer basic first aid if required.
6	Attend INSET training when appropriate and, if appropriate, help with special occasions in the school calendar.
7	Assisting with any other general classroom duties (e.g. listening to readers, helping with displays) as directed by the teacher.
8	Take responsibility, in conjunction with the class teacher, for the pastoral care of the children in the class.
9	Retain the confidentiality on all aspects of school life.
10	Any other duties that reasonably fall within the purview of the post which may be allocated after consultation with the post holder.